

2019 AUDIO VISUAL ORDER FORM



Questions? Call 609-449-2474 or email: sjost@psav.com

NJSBA Workshop 2019

CUSTOMER INFORMATION

October 21-24, 2019

Company _____	Room/ Exhibit Number _____
Address _____	On-site Contact _____
	On-site Cell _____
City _____ State & Zip _____	Onsite Deliver/Setup:
Ordered By _____	Delivery Date _____
Phone _____ Fax _____	*Time frame 8am-5pm
Email _____	

Display Monitors(includes speakers)	Please call for items not listed on form.	On or Before 10/7/19	After 10/7/19	Total
(Pricing is weekly)	Qty	Advanced Discount Rate	Standard Rate	
32" Monitor with Table Stand		\$ 225.00	\$ 250.00	
40" Monitor with Floor Stand		\$ 445.00	\$ 470.00	
46" Monitor with Floor Stand		\$ 510.00	N/A	
55" Monitor with Floor Stand		\$ 610.00	N/A	
70" Monitor with Floor Stand		\$ 985.00	N/A	

We have larger monitors available. Please call us for a quote

What source will be used with the monitor/ projector? Computer _____; DVD/VCR _____; Multiple _____; Flash Drive (.mp4/.mov) _____

MAC USERS: PSAV does not supply video display adaptors. Please be sure to bring your own.

Additional items (Pricing is daily)				Qty			
Wired Handheld Microphone (circle one)	Podium	Table	Floor		\$ 65.00	\$ 90.00	
UHF Wireless Microphone		Handheld	Lavaliere		\$ 200.00	\$ 225.00	
Individual Self Powered Speaker with stand (<i>up to 25 people</i>)					\$ 110.00	\$ 135.00	
4 Channel Audio Mixer(more than one microphone)					\$ 70.00	\$ 95.00	
DVD/Blu-Ray Disc Player					\$ 70.00	\$ 95.00	
Laptop Computer					\$ 225.00	\$ 250.00	
Wireless Mouse					\$ 55.00	\$ 80.00	

PSAV reserves the right to modify this form at any time.

EQUIPMENT TOTAL

Terms & Conditions

<p>Please allow 72 hours to confirm your order. If you do not receive a confirmation from PSAV, your order has not been received. An authorized representative must be present to accept delivery of the equipment. We cannot leave the equipment unattended. Labor charges include delivery/pick-up, set-up and on-site support.</p> <p>Damage Waiver</p> <p>If you would like a copy of the waiver, please contact us. By completing this section and by signing this form, you agree to PSAV's Equipment Loss and Damage Acknowledgment.</p> <p>Sales taxes are estimated and are due on all equipment and labor.</p> <p>If you are tax exempt, please provide us with a copy of the New Jersey State Tax Form</p>	<p>Delivery & Pickup Labor (18 % OR \$125 Min)</p> <hr/> <p>DAMAGE WAIVER</p> <hr/> <p>SALES TAX 6.625%</p>
<p>Cancellations received within 24 hours of the scheduled delivery date are subject to a \$125 fee.</p>	<p>Grand Total</p>

**PSAV accepts checks and credit cards. Please allow us to confirm total prior to submitting payment
Thank you for your business!**